

Actions from East Area Panel meeting 13th December 2022

Deadline for staff to respond: *9am on 19th January*

All staff please note:

**Date ACTION completed* refers to when the requested action is done (or planned to be done if outstanding) not this form filled in.

Ref (Date outstanding+ ongoing actions were raised)	Action	Designated Officer	Response; including what has been done and/or what is still to do to complete the request?	Is the Action completed, outstanding or ongoing?	Date Action completed * or planned completion date?
EA1	Martin Reid to contact Rosemary Johnson to ascertain what information she requires regarding the Housing First Scheme.	Martin Reid	Martin will liaise with Rosemary ahead of Area Panel	Ongoing	
EA2	(Continued from previous action log) Justine Harris to meet with Janet Gearing regarding the points raised about rubbish and issues with fencing in Langley Crescent.	Martin Reid	Justine has contacted Janet and asked for confirmation that she would still like to meet.	Outstanding	20.01.23
EA3	Martin Reid to confirm at the next meeting whether land being built on in Langley Crescent is owned by the Council.	Martin Reid	To be confirmed at the next meeting.	Ongoing	20.01.23

EA4	Justine Harris to provide more information regarding how fixed rates are calculated for accommodation and communal areas to Rosemary Johnson / the next meeting.	Justine Harris	Update to be provided at the next meeting.	Ongoing	20.01.23
EA5	Geof Gage to investigate aerial systems through service contract with SCCI to ascertain whether there are aerials that have not been connected in Craven Vale.	Geof Gage	Our records have not identified any aerial systems at Craven Vale that are not connected and our service records across the City are up to date.	Complete	12.01.23
EA6	Justine Harris to contact Estates regarding poor maintenance of verges, pavements, and parks.	Justine Harris	This action is related to work between Housing and CityParks. CityParks and Housing are reviewing the ground maintenance contract. Further information to come back to May Area Panel.	Complete	12.01.23
EA7	Justine Harris and Martin Reid to follow up with Cllr Simson regarding abandoned vehicles.	Justine Harris & Martin Reid	One of the vehicles appears to be lived in, the occupants have been asked to leave, this will be followed up by a notice if they remain on the land. Two of the vehicles were reported to the Abandoned Vehicles Team, they were investigated but found not to be abandoned, just parked. Housing are now investigating if there is enforcement action that can be taken.	Complete	20.01.23
EA8	Justine Harris to ensure information regarding recycling services is included in Homing In.	Justine Harris	This information was included in September's edition of Homing in and will be included in the next edition.	Complete	12.01.23